



# MAINTENANCE JOB DESCRIPTION

Chilliwack Society for Community Living has exciting opportunities for employment, providing supports to individuals with developmental disabilities to enable them to be an integral part of the community.

- *Are you looking for challenging and rewarding employment?*
- *Are you a people person who likes to help, coach, mentor, guide and walk alongside others?*
- *Do you want to make a difference and build connections within your community?*

**Interested in applying?**

**Visit: [careers.cscl.org/apply-now](https://careers.cscl.org/apply-now)**

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## Why you should work for CSCL:

- *Recipient of the Canadian Non Profit Employer of Choice Award (neoc.ca) since 2017!*
- *Opportunity to positively impact the community and contribute to a “Centre of Excellence”*
- *Culture of appreciation, recognition and inclusiveness*
- *Training, job development, and professional growth opportunities*
- *Comprehensive benefits and Municipal Pension Plan (MPP), when eligible*
- *Competitive wage: **\$21.63 - \$25.19/hr;***

## What you'll do as the Maintenance Personnel:

- *Provide support to individuals with varied abilities.*
- *Carry out all maintenance and related duties as assigned by the Facility and Fleet Manager or designate and perform other related duties as required. Examples of job duties are: Prepare, paint and recover interior and exterior building and other surfaces, carry out minor carpentry and other minor repairs and upgrades to buildings, furniture, electrical, mechanical and plumbing equipment, and the purchase of related parts and supplies.*
- *Inspect and carry out preventative maintenance on CSCL owned/leased buildings, equipment, furniture and fixtures on a continuous basis to ensure that safety standards are being met and that facilities and equipment are in good repair, clean and tidy. Report findings regarding deficiencies, unsafe or faulty buildings or equipment to the Facility and Fleet Manager or designate. Make recommendations relevant to the maintenance and repair of CSCL owned/leased buildings and equipment, furniture, fixtures etc.*
- *Ensure that maintenance related work areas are safe for all employees and individuals at all times.*
- *Transport and move heavy equipment, furniture and supplies; operate own motor vehicle to pick and move goods and supplies.*



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- *Liaise with third party contractors at the direction of the Facility and Fleet Manager.*
- *Participate in health and safety reviews and training as directed.*
- *Use and/or wear the equipment, protective devices, or equipment as directed or required.*

## Qualifications that will help your application:

- *Must be able to work independently, demonstrate the knowledge and ability to prioritize and perform all basic maintenance and related duties.*
- *Must possess a positive and pleasant work attitude and have the ability to relate positively to the public, CSCL employees and individuals served. Ability to provide guidance and support to other maintenance personnel (self-advocate employees).*
- *COVID-19 Proof of Vaccination*
- *Approved Criminal Record Search (Criminal Record Review)*
- *Tuberculosis screening self-declaration form*
- *Valid CPR and First Aid Certificate*
- *Class 5 BC Driver's License*

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## About CSCL:

The Chilliwack Society For Community Living (CSCL) is a non-profit organization that supports adults with developmental disabilities, children and youth with special needs and their families in the Chilliwack and surrounding areas since 1954.

CSCL holds its values and vision at the core of its operations and is dedicated to achieving its mission: to provide quality individualized supports to enhance the lives of adults with developmental disabilities, children and youth with special needs and their families.

For more information about CSCL, check out our main website:  
[www.cscl.org](http://www.cscl.org)

